

## MEMORANDUM

**DATE:** January 8, 2008

**TO:** Members of the Community Participation Team (CPT)

Tom Fitzpatrick	Shereen Hughes	Charlotte Hubbard Jones
Bob Keith	Rich Krapf	Tony Obadal
Vaughn Poller	Bill Spaller	Susan Sullivan-Tubach

**FROM:** Tammy Rosario

**SUBJECT:** Community Participation Team Meeting – January 10, 2008

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Please find attached the materials for the next Community Participation Team meeting scheduled for **Thursday, January 10, at 4:00 p.m.** These include the minutes from the December 18 meeting and an agenda for the January 10 meeting.

In addition to tackling to old business such as approving minutes and electing a chair, the agenda for this meeting focuses on the Comprehensive Plan timeline and a review of our recent communications efforts.

During the past several weeks, staff has been working diligently to answer outstanding questions related to the Comprehensive Plan process. At the meeting, staff will relay the latest news on the Comprehensive Plan timeline and how the work of the CPT may be affected. Also during this time, Bill Porter and Jack Fraley will be in attendance to address issues related to staffing changes and the remaining CPT appointment.

The second half of the meeting will focus on recent communications efforts. Leanne will lead the CPT through a review of the Comprehensive Plan website to finalize suggestions for revisions and then will share with the CPT Charlotte's debut on TV48's FYI program. Finally, we will conclude with a call into the County's new Comprehensive Plan Hotline number as we gear up for our upcoming publicity events.

We hope you had a restful holiday break and look forward to seeing you on Thursday!

Attachments:

- Meeting Minutes – December 18, 2007
- Meeting Agenda – January 10, 2008