

MEMORANDUM

DATE: December 7, 2007

TO: Members of the Community Participation Team (CPT)

Tom Fitzpatrick	Shereen Hughes	Charlotte Hubbard Jones
Bob Keith	Rich Krapf	Tony Obadal
Vaughn Poller	Bill Spaller	Susan Sullivan-Tubach

FROM: Tammy Rosario, Senior Planner II

SUBJECT: Community Participation Team Meeting – December 11, 2007

Please find attached the materials for the next Community Participation Team meeting scheduled for **Tuesday, December 11th at 3:00 p.m.** These include the minutes from the December 4th meeting, an agenda for the December 11th meeting, a summary of the 2003 citizen outreach efforts, and the public outreach and media outlets discussed to date.

Carried over from the last meeting will be the election of a chair. We will be contacting CPT members individually to complete any information needed on proxies and biographies.

Thank you for all of the great ideas and feedback on the Comprehensive Plan logo! Leanne and Gene will be unveiling the results during the first half of the meeting. To build upon last week's distribution of materials on WHAT messages we anticipate communicating through the process, please find attached the potential media outlets or the HOW for sending out the messages. In a brainstorming session, we hope to discover what other outlets might exist and to which outlets our CPT members are connected.

In response to questions raised at the last CPT meeting regarding numbers for the advertising distribution and public input participation, we are attaching a summary of the 2003 citizen outreach efforts. This may help CPT view the overall picture for 2008 as we prepare for two big opportunities that are fast approaching: the JCC 102 event on the Comprehensive Plan and the first round of Community Conversations. Our goal for the second half of the meeting will be to brainstorm on the structure and information for the JCC 102 event and to update you on the logistical efforts for the first round of Community Conversations. The last item on the agenda is a discussion of the 2008 schedule.

We look forward to seeing you on Tuesday! We will be shooting video for upcoming television productions, so please don't be alarmed by the presence of video cameras when you arrive.

Attachments:

- Meeting Minutes – December 4, 2007
- Meeting Agenda – December 11, 2007
- Summary of Citizen Outreach Efforts (2003)
- Public Outreach and Media Outlets Brainstorming Ideas