

MINUTES FOR THE WEEKLY MEETING OF THE COMMUNITY PARTICIPATION TEAM (CPT) ON THURSDAY, MARCH 6, 2008 AT 4 PM IN BUILDING A CONFERENCE ROOM.

PARTICIPANTS:	<u>Staff</u>	<u>CPT Members</u>	<u>Absent CPT Members</u>
	Tammy Rosario	Bob Keith	Tony Obadal
	Melissa Brown	Bill Spaller	Susan Sullivan-Tubach
	Jason Purse	Reese Peck	
	Leanne Reidenbach	Vaughn Poller	<u>Planning Commissioners</u>
	Jess Mackow	Rich Krapf	George Billups
	Terry Costello	Marilyn Taylor	
	Christy Parrish	Tom Fitzpatrick	
		Charlotte Hubbard Jones (via phone)	

- ◆ Mr. Spaller made a motion to approve the minutes with a second from Mr. Krapf. In a unanimous voice vote, the minutes were approved.
- ◆ Ms. Reidenbach gave a website update stating that the site had 418 visitors with an average view time of 8.5 minutes. She displayed the information that would be shown during a pre-show broadcast at the Williamsburg Library. She also stated that the price for a time slot at the movie theatre was outside the scope of the budget and the commitment was much longer than anticipated, 28 weeks. Ms. Reidenbach also displayed the map showing the distribution sites for the flyers.
- ◆ Mr. Poller asked about Kingsmill. Ms. Hubbard Jones stated she will look contact the Homeowner's Association and report back to the committee. She will also contact their HR Department to get information to their employees.
- ◆ Ms. Taylor stated she would contact the HR Department at Fords Colony and Mr. Krapf said he would do the same for Colonial Williamsburg.
- ◆ Mr. Reidenbach stated that the draft flyer was sent to the County's graphic designer and she should get something back in two weeks.
- ◆ Mr. Krapf said the Unitarian Universalist Church on Ironbound Road was receptive to a listening station and he would handle getting them the information.
- ◆ Ms. Mackow listed all of the sites willing to have a listening station. The library in the City of Williamsburg stated they do not have room. Mr. Keith suggested contacting the organization who may be holding an event there and asking them for some of the space allotted to them. He gave an example of the League of Women Voters and their "Great Decisions" series on Tuesday mornings.
- ◆ Ms. Reidenbach stated that the JCC 102 and the press conference will begin be aired on channel 48 starting on March 10th and running through March 23rd.
- ◆ Mr. Purse spoke on the presentation that he and Mr. Fitzpatrick did at Jamestown High School to a government class. He stated the students were very receptive and that maybe it would be beneficial to have a Community Conversation meeting as an assembly at a high school.
- ◆ Ms. Reidenbach distributed a sample of a newspaper essay. She is in the process of meeting with the Gazette to establish dates.

- ◆ Mr. Spaller volunteered to write an article on sustainability for March.
- ◆ Ms. Taylor agreed to write something on citizen participation and working together.
- ◆ Ms. Rosario asked those volunteering to write to keep in mind that the Gazette does have a size limit.
- ◆ Mr. Purse distributed the dates for the Community Conversation dates and asked members to sign up to volunteer. He will bring draft questions to the meeting next week.
- ◆ Mr. Keith asked about the CPT member's role in the Community Conversation meeting.
- ◆ Ms. Rosario answered that the CPT member's role is more of an observer.
- ◆ Mr. Purse went through the time schedule for a particular Community Conversation meeting. He showed a video tape of the first round Community Conversation meetings from the 2003 update.
- ◆ Ms. Brown stated that on March 20, 2008 from 4 - 5 p.m. facilitator training has been scheduled. Interested individuals should contact Ms. Brown.
- ◆ Ms. Parrish spoke about purchasing polo shirts for members to wear when conducting CPT business. She will email information to all members. She will also order balloons to set up at the various sites and listening stations.
- ◆ Mr. Poller stated that neither he nor his proxy will be at the meeting on March 13, 2008.
- ◆ Mr. Krapf volunteered to write an essay for the topics in April. He suggested contacting Mr. Fraley for the August topic which concerns the role of the Steering Committee.
- ◆ Mr. Poller asked Ms. Brown to send an email to the members with who has volunteered to write and ask others to volunteer.
- ◆ There being no further business the meeting was adjourned at 5:10 p.m. Ms. Taylor made a motion to adjourn, with a second from Mr. Keith.

Vaughn Poller, Chairperson