

MINUTES FOR THE WEEKLY MEETING OF THE COMMUNITY PARTICIPATION TEAM (CPT) ON THURSDAY, APRIL 2, 2008 AT 4 PM IN BUILDING A CONFERENCE ROOM.

PARTICIPANTS:	<u>Staff</u>	<u>CPT Members</u>	<u>Absent CPT Members</u>
	Tammy Rosario	Bob Keith	Charlotte Hubbard Jones
	Melissa Brown	Tom Fitzpatrick	Tony Obadal
	Jason Purse	Vaughn Poller	
	Leanne Reidenbach	Bill Spaller	
	Christy Parrish	Rich Krapf	
	Terry Costello	Susan Sullivan-Tubach	
	Brian Elmore	Joe Sell (proxy Mr. Obadal)	
		Reese Peck	
		Marilyn Taylor	

- ◆ Mr. Spaller made a motion to approve the minutes which were approved by a unanimous voice vote.
- ◆ Ms. Reidenbach gave a communications update stating posters, flyers and email announcements have been done. Radio announcements have been recorded at the Tide radio station.
- ◆ Mr. Spaller suggested contacting the Big Band Radio station on the AM dial to advertise.
- ◆ Ms. Parrish stated that all listening stations are up with materials stocked.
- ◆ Mr. Peck suggested having a listening station in Building C on Saturday April 5, 2008 for the Republican Party meeting. Ms. Parrish stated she would set up one and asked one of the members to staff it.
- ◆ Mr. Peck stated that he attended a meeting at Powhatan Secondary and handed out informational materials to the attendees.
- ◆ Mr. Fitzpatrick stated that he handed out some information at the College and at the Law School.
- ◆ Ms. Sullivan-Tubach stated that she will have a portable listening station that she will take when she has meetings or is at a community function. She will also set up the station at Thomas Nelson Community College periodically. She also gave posters and flyers to Lafayette High School, the WISC complex, and the Williamsburg Christian Retreat Center, and several churches.
- ◆ Mr. Keith wrote an article for the Williamsburg Land Conservancy and wrote an article for the Gazette.
- ◆ Mr. Krapf dropped off materials at the Toano Post Office, emailed the Unitarian Church and will check materials at the Croaker Library.
- ◆ Mr. Keith suggested bringing more materials to the Williamsburg Library.
- ◆ Ms. Taylor said she dropped off information at DJ Montague School, and at Ford's Colony for their employees.
- ◆ Mr. Poller suggested contacting the Chamber of Commerce to make additional efforts to include the business community.
- ◆ Mr. Spaller suggested contacting stores such as Food Lion and Ukrops.

- ◆ Ms. Taylor volunteered to bring posters to Ukrops.
- ◆ Mr. Sell mentioned that there will be a meeting at Ford's Colony on April 16, 2008.
- ◆ Ms. Parrish mentioned that there might be an opportunity for a member of the committee to make a short presentation at a town meeting at Ford's Colony on April 23, 2008. Ms. Taylor will contact Ms. Debbie Crowder for more details.
- ◆ Ms. Parrish stated she will be dropping off flyers and cards to Mt. Gilead Church.
- ◆ Ms. Parrish also stated she will contact Ms. Hubbard Jones about her proxy.
- ◆ Mr. Pollard emphasized the need to focus outreach in the Roberts District. Ms. Rosario suggested contacting Walmart Distribution Center and Haynes Furniture Outlet.
- ◆ Ms. Sullivan-Tubach said she would contact Grove Christian Outreach Center.
- ◆ Mr. Krapf stated he will try to get an email out to all Colonial Williamsburg employees.
- ◆ Ms. Parrish stated letters have been sent to all connected neighborhoods.
- ◆ Slides were shown from the first Community Conversation meeting.
- ◆ Ms. Brown then started a discussion on the positives and improvements needed with regards to the first meeting. She also solicited ideas for short term and long term changes for improvements.
- ◆ Mr. Krapf mentioned the importance of capturing suggestions for format changes, and requests for adding and deleting sections in the Comprehensive Plan.
- ◆ Ms. Reidenbach stated that staff received a slide show presentation from a couple who focused on senior citizen needs. This will become part of the public input that is gathered and reported.
- ◆ Mr. Keith mentioned that the survey results should be made available to the public.
- ◆ Ms. Rosario suggested having some of the results on fact sheets for the facilitators for future meetings.
- ◆ Mr. Keith stated he was impressed with the broad spectrum of interests that were expressed by the attendees.
- ◆ A discussion then entailed about condensing the presentation in the beginning of the meeting and changing some pictures.
- ◆ Mr. Purse stated he would look into incorporating some of the changes and will email members, but wanted members to keep in mind time constraints.
- ◆ Mr. Spaller asked if the information was available as far as main topics of concern brought up at the meeting.
- ◆ Ms. Brown stated the Publications Management would be gathering the information but two issues of concern were that some citizens were uncomfortable being filmed, and there was not enough time to discuss topics.
- ◆ Mr. Sell mentioned that it was important in these meetings to discuss issues not solutions.
- ◆ It was decided to start the Thursday meetings back up beginning May 8, 2008.
- ◆ There being no further business the meeting was adjourned at 5:40 p.m.

Vaughn Poller
Chairperson