

## MEMORANDUM

**DATE:** May 28, 2008

**TO:** Members of the Community Participation Team (CPT)

Tom Fitzpatrick	Charlotte Hubbard Jones	Bob Keith
Rich Krapf	Tony Obadal	Reece Peck
Vaughn Poller	Bill Spaller	Susan Sullivan-Tubach
Marilyn Taylor		

**FROM:** Christy Parrish, Proffer Administrator

**SUBJECT:** Community Participation Team Meeting - May 29, 2008

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Please find attached the materials for the next Community Participation Team meeting scheduled for Thursday, **May 29<sup>th</sup> at 4:00 p.m.** These include the minutes from the May 22<sup>nd</sup> meeting and the agenda for the May 29<sup>th</sup> meeting.

This week we will begin our meeting by looking at and discussing the second round of Community Conversations dates and locations. Next, we hope to complete our comment analysis by comparing our “hot topics” to themes we saw in the survey data and rank the top eight “hot topics” our citizens voiced. Last, we will shift gears to the “CPT Citizen Input Forums” discussion. Staff would like to thank Bob Keith for all his hard work with this effort.

We look forward to seeing you then!

Attachments:

- Meeting Minutes - May 22, 2008
- Meeting Agenda - May 29, 2008
- Hot topic listing