

**MEMORANDUM**

**DATE:** October 14, 2008

**TO:** Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Julie Leverenz	Jim Nickols
Joe Poole	Vaughn Poller	Bill Porter
Tom Tingle	Mark Wenger	

**FROM:** Luke Vinciguerra, Planner

**SUBJECT:** October 14, 2008, Steering Committee Meeting

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Please find attached the materials for the next Steering Committee meeting, which is scheduled for Tuesday, October 14<sup>th</sup> at 3:00 p.m. This includes an agenda for the October 14<sup>th</sup> meeting and supplemental reading material on travel demand modeling. Please note that the minutes from the October 6<sup>th</sup> meeting will be sent separately.

**The focus of the next Steering Committee meeting is on travel demand modeling.** Travel demand modeling is a critical component of the Comprehensive Plan update as it demonstrates the effect of land use designations on roadways. At this meeting, URS consulting firm will present the methodology for forecasting future traffic. Committee members are encouraged to ask questions and offer comments that would assist URS in creating the most accurate model possible. In future meetings, the results will be presented along with the roadway improvements needed to accommodate projected future traffic levels. Staff has created opportunities later in the process to manipulate the model to show the effects of any land use designation changes.

Please call me at 253-6685 if you have any questions or concerns. I look forward to seeing you on Tuesday.

Attachments:

- Meeting agenda
- Consultant presentation
- Supplemental reading