



2008 James City County Comprehensive Plan

## MEMORANDUM

**DATE:** October 15, 2008

**TO:** Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Rich Krapf	Julie Leverenz
Jim Nickols	Vaughn Poller	Bill Porter
Tom Tingle	Mark Wenger	

**FROM:** Jose Ribeiro, Senior Planner  
Chirsty Parrish, Proffer Administrator

**SUBJECT:** October 20, 2008 Steering Committee Meeting

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Please find the materials for the next Steering Committee meeting, which is scheduled for Monday, October 20<sup>th</sup> at 4:00 p.m. at: <http://www.jccplans.org/steering/schedule.php#materials>. This includes an agenda for the October 20<sup>th</sup> meeting and the Demographics Technical Report. Please note that the minutes from the October 14<sup>th</sup> meeting will be posted on Friday, October 17, 2008.

**The focus of the next Steering Committee meeting is on Demographics.** Mr. David German, Senior Planner, will present the technical report and answer any questions you may have. Please do not forget to begin using the “blog” to post questions or comments under this section anytime before or after the meeting.

Please feel free to call staff at 253-6685 if you have any questions or concerns. We look forward to seeing you on Monday.

Attachments:

- Meeting agenda
- Demographics Technical Report