



2008 James City County Comprehensive Plan

## MEMORANDUM

**DATE:** November 18, 2008

**TO:** Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Rich Krapf	Julie Leverenz
Jim Nickols	Vaughn Poller	Bill Porter
Tom Tingle	Mark Wenger	

**FROM:** Jose Ribeiro, Senior Planner  
Chirsty Parrish, Proffer Administrator

**SUBJECT:** November 24, 2008 Steering Committee Meeting

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Please find the materials for the next Steering Committee meeting, which is scheduled for Monday, November 24<sup>th</sup> at 3:00 p.m. at: <http://www.jccplans.org/steering/schedule.php#materials>. This includes the agenda for the November 24<sup>th</sup> meeting; the minutes from the November 17<sup>th</sup> meeting; and the Environmental Technical Report and Goal, Strategies and Actions (GSAs). Please note that these items may be posted at separate times.

At this meeting, Mr. Jason Purse will present revised Population Needs Action 1.2.4 for approval. Then, Mr. Jose Ribeiro will continue Monday's discussion on the Economic Climate section by completing his presentation and answering questions with the assistance of the Office of Economic Development. The aim is to conclude Steering Committee feedback on revisions to the technical report and to receive initial input on the GSAs. For the last part of the meeting, Ms. Sarah Propst-Worthley will begin presenting the Environmental Section Technical Report and data. Please do not forget to use the "blog" to post questions or comments under the appropriate section anytime before or after the meeting.

Please also note that this meeting will be held in the Building F Board Room from **3:00 p.m. to 6:00 p.m.**

Feel free to call staff at 253-6685 if you have any questions or concerns. We look forward to seeing you on Monday.