



2008 James City County Comprehensive Plan

MEMORANDUM

DATE: December 9, 2008

TO: Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Rich Krapf	Julie Leverenz
Vaughn Poller	Bill Porter	Tom Tingle
Mark Wenger		

FROM: Jose Ribeiro, Senior Planner
Chirsty Parrish, Proffer Administrator

SUBJECT: December 15, 2008 Steering Committee Meeting

Please find the materials for the next Steering Committee meeting, which is scheduled for Monday, December 15th at **3:00 p.m.** at: <http://www.jccplans.org/steering/schedule.php#materials>. This includes the agenda for the December 15th meeting; the minutes from the December 8th meeting; the revised Environment Goals, Strategies and Actions; and documentation supporting Transportation Modeling (1st & 2nd models). (Items may be posted at separate times.)

At this meeting, the Steering Committee will finalize and approve the Environment Goals, Strategies, and Actions (GSAs). Afterwards, the Committee will turn their attention to the transportation modeling. Mr. Luke Vinciguerra, Planner, and Mr. Bill Cashman of URS Consulting Engineers will make a presentation and answer any questions you may have concerning the first and second models. Please do not forget to use the "blog" to post questions or comments under the appropriate section anytime before or after the meeting.

Please also note that this meeting will be held in the Building F Board Room from **3:00 p.m. to 5:00 p.m.**

Feel free to call staff at 253-6685 if you have any questions or concerns. We look forward to seeing you on Monday.